

PUBLIC NOTICE

DOCTORAL PROGRAM IN HEALTH SCIENCES

(Specialties: Medicine and Biomedicine)

7th Edition | Academic Year 2025/2026

General Application Process

Coordination:
Professor Miguel Seabra, PhD

1. ALLOCATION OF VACANCIES

- **1st call:** 22 vacancies.
- **2nd call:** Remaining vacancies from the 1st call.

2. APPLICATION CALENDAR

	1 st Call	2 nd Call
Submission of Applications	26/05/2025 to 29/06/2025	07/08/2025 to 17/08/2025
Interviews	To be determined (from 07/07/2025 to 11/07/2025)	To be determined (from 19/08/2025 to 21/08/2025)
Provisional Selection	Until 16/07/2025	Until 25/08/2025
Final Selection	Within 10 working days after Provisional Selection, and no later than 31/07/2025	Within 10 working days after Provisional Selection, and no later than 09/09/2025
Enrollments	04/08/2025 a 06/08/2025	10/09/2025 a 12/09/2025
Possible placement of substitutes	To be determined	To be determined

3. APPLICATION REVIEW, EVALUATION, SELECTION, AND RANKING JURY

President:

Professor Miguel Pedro Pires Cardoso de Seabra, PhD

Full members:

Professor Paulo de Carvalho Pereira, PhD

Professor Rui Manuel Fraga Martins Maio, PhD

Professor Maria Emília Carreira Saraiva Monteiro, PhD

Professor Ana Isabel Gonçalves Faria, PhD

4. SPECIFIC ADMISSION REQUIREMENTS

4.1. The following candidates may apply for the Doctoral Program in Health Sciences:

- Holders of a Master's degree, or legally equivalent qualification in Medicine or in one of the Health Sciences fields;

- b) Holders of a Bachelor's degree in Medicine or in a Health Sciences field, with an academic or scientific background of particular relevance, as recognized by the Scientific Council of NMS|FCM/UNL¹ as demonstrating the ability to successfully complete this study cycle;
- c) Individuals with an academic, scientific, or professional curriculum recognized by the Scientific Council of NMS|FCM/UNL as demonstrating the capacity to undertake this study cycle.

4.2. Recognition under sections b) to d) of section 4.1. is valid only for access to this Doctoral Program and does not grant equivalency to a Bachelor's, Master's degrees or its recognition.

5. APPLICATION PROCEDURE

5.1. **Application Submission:** Applications must be submitted exclusively online by completing the application form available at: <https://candidaturas.nms.unl.pt/>.

5.2. Mandatory documents for the application process:

- a) Copy(ies) of the academic degree certificate(s) indicating final grade and ECTS credits, if applicable.
 - i. All academic degrees listed in the Curriculum Vitae must be supported by the corresponding certificates (copies).
 - ii. If the applicant holds foreign qualifications recognized as equivalent to Portuguese qualifications², a copy of these documents must be provided.
- b) *Curriculum Vitae* (maximum 10 pages);
- c) Motivation letter for this Doctoral Program (maximum 2 pages), indicating the intended specialization (Medicine or Biomedicine);
- d) Research Project Summary, if applicable (maximum 2 pages);
- e) Copy of a valid identification document. If the applicant objects to the reproduction/copy of the identification document, they must present it in person at the Academic Services of NMS|FCM/UNL until the last day of the application period.

5.3. All documents not issued in Portuguese, English, French, or Spanish must be translated into one of these languages (with certified translation).

5.4. International applicants must sign a sworn declaration stating that they do not hold Portuguese nationality and are not covered by any exceptions that would exclude them from International Student status under Decree-Law No. 36/2014, of March 10.

5.5. All documents mentioned in section 5.2 must be uploaded to the application portal at the time of completing the application form. Files should be saved indicating the document type followed by the applicant's name (e.g., CV_NAME_SURNAME).

5.6. The Selection Jury reserves the right to request the presentation of the original documents for verification at any time.

5.7. Notifications related to this procedure are sent to the candidates' email address provided in the application.

¹ NOVA Medical School | Faculdade de Ciências Médicas of NOVA University Lisbon.

² Under Decree-Law 66/2018, of August 16, or Ordinance 33/2019, of January 25, as amended by Ordinance 43/2020, of February 14.

6. APPLICATION EXCLUSION CRITERIA

6.1. Applications will be **excluded** if they:

- a) Failure to meet the application deadlines (section 2);
- b) Do not meet the “Specific Admission Requirements” (section 4);
- c) Do not comply with the instructions and procedures (section 5);
- d) Failure to attend the individual interview (subparagraph c) of section 7.1.).

6.2. Candidates who provide false statements are excluded from the application process at any stage.

6.3. The decision regarding exclusion is the responsibility of the Selection Jury, which will provide a preliminary hearing to the candidates within the legally established deadlines.

7. EVALUATION CRITERIA, SELECTION PROCESS, RANKING, AND FINAL CLASSIFICATION OF APPLICATIONS

7.1. The analysis, evaluation, selection, and ranking of applications will be carried out according to the following assessment criteria, in scientific fields relevant to the Doctoral Program:

- a) Curriculum Analysis (AC) – scored from 0 to 20 – will have a weighting of 30% in the Final Classification (CF) of the application process and will be based on:

- Research experience, including scientific communications and publications (I): 60%
- Ongoing or defined research project (P): 10%
- Professional activity, courses, internships, or other relevant experience (AP): 30%

The Curriculum Analysis (AC) score is calculated based on the weighted average of the evaluated criteria, as follows: **AC = Ix60% + Px10% + APx30%**

- b) Motivation (M) for pursuing this PhD – scored from 0 to 20 – will have a weighting of 10% in the Final Classification (CF) of the application process.

- c) Individual Interview (EI) – will have a weighting of 60% in the Final Classification (CF) and will include a brief presentation in English about the candidate’s personal and academic background. The interview will be based on the following two criteria:

- Scientific knowledge, research experience, and professional experience;
- Motivation and availability, communication skills (including English proficiency), and interpersonal skills.

- i. Candidates will be scored (from 0 to 20, with one decimal place) by the Jury members present at the interview (at least three Jury members will be present in each interview);

- ii. The interview schedule, including the date and time, will be sent to the email address provided during the application process.

7.2. The Final Classification (CF) is calculated using the following formula: **CF = ACx30% + Mx10% + EIx60%**.

7.3. According to the criteria outlined above and the fixed number of available places (22), the candidates with the highest Final Classification (CF), equal to or above 16,00 (on a scale of 0 to 20), will be placed, in descending order of score – **“Admitted – Placed”**.

7.4. Candidates with a Final Classification (CF) equal to or above 16.00, but ranked below the 22nd position, will be considered substitutes: **“Admitted – Not Placed (Substitute)”**. These “Admitted – Not Placed (Substitute)” candidates who meet the criteria will be placed in descending order of their CF score if any “Admitted – Placed” candidates withdraw before the start of the Doctoral

Program, or if they fail to complete their registration and enrolment within the deadlines set by the competent services of NMS|FCM/UNL.

7.5. Candidates with a Final Classification (CF) below 16,00 will be considered as **“Not Admitted – Not Placed”**.

7.6. In case of a tie in the final classification of the last candidate classified as “Approved – Placed”, extraordinary vacancies will be created in a number equal to the number of candidates tied with the same classification at the last “Approved – Placed” candidate, to accommodate them.

8. COMUNICATION OF RESULTS

The selection results of the competition will be communicated individually to each candidate (to the email address provided at the time of application).

For privacy reasons, no nominal lists will be published on the NMS|FCM/UNL website.

9. HEARING OF INTERESTED PARTIES

9.1. The hearing of interested parties takes place within the deadlines defined in this Notice and allows candidates, should they wish, to raise any issues they wish to have clarified regarding the evaluation, selection, and ranking process of the applications.

9.2. The statements related to the hearing of interested parties must be properly substantiated and in writing, addressed to the Selection Jury.

9.3. Decisions on the statements presented by candidates are the responsibility of the Selection Jury and must be in writing, being notified to the candidates via the email address provided at the time of application.

10. COMPLAINT

10.1. The complaint must be substantiated and addressed, in writing, to the Dean of NMC|FCM/UNL, within the period defined in paragraph 3 of article 191 of the Code of Administrative Procedure (within 15 days).

10.2. Decisions on complaints are the responsibility of the Dean of FCM|NMS/UNL and must be communicated to the complainants, in writing, via the email address provided at the time of application.

10.3. In case of a favorable decision, an additional vacancy will be created, if necessary, granting the candidate an extended deadline to attend the interview and/or to complete the enrollment and registration.

11. ENROLLMENT AND REGISTRATION

11.1. Admitted candidates must complete their enrollment and registration at NMS|FCM/UNL within the deadlines set by the institution.

11.2. Enrollment is valid only for the academic year specified in this announcement and will expire if not completed within the established period.

11.3. NMS|FCM/UNL reserves the right not to reschedule classes for candidates who enroll after the start of the academic year for reasons not attributable to the institution.

11.4. Students must renew their enrollment annually and pay the corresponding tuition fees and administrative costs within the deadlines set by NMS|FCM/UNL.

12. ACADEMIC CALENDAR

The academic calendar is provided to all “Admitted – Placed” candidates before the registration and enrollment date.

13. REGULATIONS AND STUDY PLANS

- Curriculum Structure and Study Plan for the Doctoral Program in Health Sciences: Order No. 12077/2018, of December 14.
- Regulation of the Doctoral Program in Health Sciences at NMS|FCM/UNL: Regulation No. 1137/2022, of November 24.
- General Regulation for the Doctoral degree cycles at NMS|FCM/UNL: Regulation No. 320/2015, of June 9.

14. TUITION FEES AND ADMINISTRATIVE COSTS

Application Fee	€ 51,00
Enrollment Fee	€ 35,00
School Insurance	€ 14,00
Annual Tuition Fee for 2025/2026	National Student: € 2750,00 International Student: € 2750,00

14.1. **Application:** The application fee for the Doctoral Program is €51,00 (non-refundable). Payment must be made via *Multibanco* reference, credit card, or *MBWAY*, with the necessary details provided upon submission of the online application. Only applications for which the payment has been completed within the established application period will be considered valid.

14.2. **Tuition Fee:** The tuition fee is annual and can be: a) paid in full at the time of each enrollment/registration; or b) paid in up to ten installments: the first installment is due at the time of enrollment/registration, and the last must be paid by June 30th of each academic year. In addition to the tuition fee, the annual enrollment/registration fee, School insurance, and other administrative costs apply, as per the Fee Table approved by NOVA University Lisbon and published in the *Diário da República* for the respective academic years.

14.3. **Withdrawals:** The payment of tuition fee installments remains due until the formalization of a withdrawal. The enrollment/registration fee and School insurance are non-refundable.

Lisbon, May 22, 2025



Professor Helena Cristina de Matos Canhão, PhD
Dean